

STONEGATE STINGRAYS VOLUNTEER POLICY 2010

Swimming is different from many other sports in that many volunteers are needed to run a successful swim meet. Because of this, the Stonegate Stingrays require every family to volunteer their time to help at the meets and behind the scenes.

VOLUNTEERING MAKES MEETS MORE FUN! GET INVOLVED, SUPPORT YOUR TEAM, AND MAKE NEW FRIENDS!

1. Each family is expected to work a total of **FOUR** VOLUNTEER SHIFTS prior to prelims and finals. This can be done at the dual meets or special events.
2. In addition to the **four** volunteer shifts requirement, EVERY FAMILY is required to work at least **ONE** VOLUNTEER SHIFT at PRELIMS or FINALS. This obligation applies even if you do not have any swimmers participating at Prelims or Finals.
3. Each family will sign up for **four** volunteer shifts for the dual season/special events at the time of registration. Families will not be permitted to sign up for concurrent or overlapping shifts. **YOU WILL NOT BE ALLOWED TO REGISTER** if you do not sign up for four volunteer shifts.
4. Your children will not be permitted to swim at Finals if you have not completed your volunteer shifts.
5. Once you sign up for a volunteer shift during registration, **YOU** are responsible for satisfying that volunteer shift. **DO NOT** call the Parent Reps to ask to be released from your volunteer shift. **THEY WILL NOT RELEASE YOU FROM THE ASSIGNED SHIFT.**
6. If you cannot work the shifts that you selected, **it is YOUR OBLIGATION to find someone else to cover your shift.** It is not the responsibility of the Parent Reps or volunteer coordinator to make shift changes for you. You must find someone to cover your assigned shift. Once you do so, you **MUST** notify the Parent Reps in writing of the change prior to the meet.
7. Every family is required to pay a \$150 volunteer deposit. If you fail to fulfill your family's four shifts and/or finals volunteer obligations, you will **FORFEIT** your \$150 volunteer deposit.
8. Shift assignments will be posted on the Stonegate Stingray's web site, and on the bulletin board at the swimming pool. Please check your volunteer assignments before the season starts. Also, check before the meet for any changes to your shift assignment.
9. Descriptions of the volunteer shift assignments are posted on the Stonegate Stingrays' web site. You will be expected to fulfill **ALL** of the duties for your volunteer assignment. You will also be expected to cover the shift for the entire period of time.
10. Volunteers should check in at the volunteer check-in table on the morning of the swim meet between 6:30 am and 8:00 am. Please check off your name on the volunteer shift assignment schedule and claim your nametag, so that we know you are present.
11. Please pay attention to any announcements during meets regarding shift assignments and volunteers needed.
12. Please report to your shift assignment five (5) minutes before the start of your shift assignment. Volunteers should check-in with the appropriate committee head prior to the start of their shift.

- ◆ Timers, stroke judges, and runners report directly to the Timing/Stroke Judge Committee Head.
- ◆ Heating volunteers report directly to the Heating Committee Head.
- ◆ Scorers report directly to the Scoring Committee Head at the scoring table.
- ◆ Concessions and hospitality volunteers report directly to the Concessions Committee Heads.
- ◆ Set-up and Break down report directly to the Parent Reps.

If you do not know where to report for your assignment, please ask!